

# **BRAMPTON ABBOTTS C.E.PRIMARY SCHOOL**

## **ADMISSIONS POLICY**

### Which school will my child go to?

Every parent has the right to choose the school for their child regardless of catchment areas or location.

Each school has a geographical area known as its Catchment Area. Brampton Abbotts Catchment Area lies within the following boundaries: How Caple crossroads to the north, Greytrees to the south, Rudhall Farm to the east and the River Wye to the west. This means that the school actually lies outside its own catchment area.

Parents who live outside the catchment area can state a preference for Brampton Abbotts C of E Primary School. In fact most of our children live within walking distance of the school and outside the catchment area.

Parents considering sending their children to our school are encouraged to visit with their children during the school day to see the school within a working context. An appointment with the Head teacher can be made to organise this.

### When will my child start school?

Children do not legally have to start school until the term after their 5<sup>th</sup> birthday. However most schools within the area operate an admission policy offering all children to commence school in the autumn term within the academic year in which their 5<sup>th</sup> birthday falls. This is known as the Reception year within the framework of the Foundation stage of education. At our school we encourage all Reception children to stagger the first 3 weeks of their first term with mornings, afternoons, mornings and lunchtimes and eventual full time entry by the 4<sup>th</sup> week. This arrangement is flexible and alternatives can be made in prior discussion with the head teacher or class teacher.

All children are offered a Taster Day in the summer term preceding their entry, when parents will have the opportunity to meet members of staff and learn a little about school procedures, reading, school activities and how they can be involved in school.

### How do we apply for a place?

Parents are automatically sent a pack from the Local Authority when their child is 3 years old which includes PA1 form. Once completed, the form is returned to the Local Authority who then allocate places. The school and parents are notified of places in mid April of the academic year before the autumn term the children are due to start school. Our school is fully inclusive and welcomes children of all abilities, regardless of race or religion.

Our current admission limit is 20 per year group, and places are offered according to the following criteria:

1. Children in the 'Looked After' system, where the approved agencies agree that the school meets the child's social, pastoral and educational needs.
2. Children with a statement of Special Educational Needs or EHC plan, which names the school, or children in receipt of banded funding where the Local Authority identifies the school.
3. Children who have a sibling at the school both at the time of application for a place and when the younger child is due to commence school.
4. Children whose parents are actively involved in the worship of a Christian Church and wish their children to be educated at a Church of England School. (This application must be supported by a completed 'Church Place Information Form' available from the School Office.)
5. Children who have attended the on-site (Spring Gate) Nursery or who have a sibling at the Nursery both at the time of application for a place and when the older child is due to commence school.
6. Children with particular medical, social or educational needs. Production of medical or other supportive documentation will be required.
7. Children whose home is located nearest to the school. Distance will be measured by the shortest available walking route using a road and/or made up footpath from the front door of the child's address to the main entrance of the school, using the Local Authority's computerized measuring system.

In cases where there is doubt of the home address, or where the child lives between two homes (split families) or other relevant circumstances, proof of the home address must be provided to the school to confirm the address on the application form. Home address will be the address that complies with the above at the LA's closing date of applications.

### Sibling

A 'sibling' is defined as: a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or a child of the parent's/carer's partner, and in every case the child should be living in the same family unit at the same address.

### InYear Transfers

Parents wishing to transfer their child from another school to the same year group at Brampton Abbotts school should discuss the transfer with the Head Teacher of the pupil's present school in the first instance. Vacancies at Brampton Abbotts may be limited and if more applications are received than places available, places will be allocated using the over-subscription criteria defined above.

What happens if my child is not offered a place?

Parents have the right to appeal to the Governing Body against an admissions decision. Full details of this procedure are available from the school.

Policy approved by Governing Body 20th September 2017

Signed Paul Mason position GB Chair

Policy due for review July 2019